

SHUTESBURY SCHOOL COMMITTEE
Thursday, May 17, 2018
Final Minutes

Present: Katie Fiander, Dan Hayes, Jen Malcolm-Brown, Steve Sullivan, members; Lauren Thomas-Paquin, Chair; Jackie Mendonsa, Principal; Jennifer Haggerty, Superintendent; Public Guests

A. Meeting Called to Order by Jennifer at 7:01 P.M.

B. Reorganization of the School Committee:

Jennifer reviewed the duties of the Chair.

DAN MOVED TO NOMINATE LAUREN FOR CHAIR. KATIE SECONDED. UNANIMOUS.

DAN MOVED TO NOMINATE KATIE FOR SECRETARY. STEVE SECONDED. UNANIMOUS.

DAN MOVED TO NOMINATE LAUREN, DAN, AND JEN FOR U#28 REPRESENTATIVES. KATIE SECONDED. UNANIMOUS.

KATIE MOVED TO NOMINATE KATIE AND STEVE FOR ALTERNATE U#28 REPRESENTATIVES. DAN SECONDED. UNANIMOUS.

DAN MOVED TO NOMINATE LAUREN FOR U#28 BUDGET & PERSONNEL SUBCOMMITTEE REPRESENTATIVES. KATIE SECONDED. UNANIMOUS.

DAN MOVED TO NOMINATE STEVE FOR REGIONAL MIDDLE AND HIGH SCHOOL DISTRICT REPRESENTATIVE. LAUREN SECONDED. UNANIMOUS.

DAN MOVED TO NOMINATE KATIE AND JEN FOR POLICY COMMITTEE REPRESENTATIVES. KATIE SECONDED. UNANIMOUS.

DAN MOVED TO NOMINATE STEVE FOR CAPITAL PLANNING COMMITTEE AND BUILDINGS COMMITTEE LIAISON. KATIE SECONDED. UNANIMOUS.

Jackie noted that we need someone willing to pursue building problems vigorously on this committee; for instance, it's well past time we got a new roof since we're replacing ceiling tiles all the time now, and the wood in the gym is stained from water damage. SSC discussed the history of this vexing issue as well as where the solution currently stands (patching? Waiting to hear back on whole-roof bids or state funding?).

KATIE MOVED TO NOMINATE DAN FOR COLLABORATIVE FOR EDUCATIONAL SERVICES REPRESENTATIVE. LAUREN SECONDED. UNANIMOUS.

C. Public Comments and Announcements:

Fred VanDerbeck asked whether there are chicks yet: there are not.

D. Review of Agenda and Perpetual Calendar

E. Warrants and Gifts:

#3028: \$10,417.70

F. Approval of Minutes from April 26, 2018.

DAN MOVED TO APPROVE THE MINUTES OF APRIL 26, 2018. KATIE SECONDED. UNANIMOUS.

G. Unfinished Business / Updates:

1. School Choice – Vote: Jackie reiterated that we will never open seats in grades above Grade 3, and we'll try to keep the seat numbers low.

DAN MOVED TO HAVE SES PARTICIPATE IN THE SCHOOL CHOICE PROGRAM FOR SCHOOL YEAR 2018-2019. STEVE SECONDED. UNANIMOUS.

H. New Business / Discussion Items:

1. Lauren noted items for inclusion in the School Committee Handbook.

I. Reports:

1. Director of Finance and Operations Report: Jennifer reported that Bruce is at a conference, and that if we need to bounce some things around in the budget, we can address that at the June meeting. Jackie noted that for various staffing reasons, we have a decent amount of money we weren't expecting at this point, so we might not need to request as much money as we thought from the Town for our Out-of-District placement.
2. Principal's Report: Jackie reported that the last day of school is Monday, June 25. Enrollment stands at 125. We just sent out reminder letters for students and staff to pay their cafeteria bills. She explained the PTO "You've been MOOSED" campaign/game; a lot of families and kids are having a great time with it. The Spaghetti Dinner was a great success, raising over \$3,000. Lots of field trips are coming up, including a combined SES/LES Grade 3 trip to Plymouth Plantation. Jackie applied for lead and copper sampling and technical assistance provided by the Massachusetts Assistance Program for Lead in School Drinking Water. A student-run, teacher-supervised drama club has begun and is hard at work on an adaptation of *The Jungle Book* that will be performed on June 15. On the staffing side, Katie Hertel has been hired for the Grade 2 position out of over 70 candidates. Jen Culbreth is moving into the Reading Specialist / Title I position, and finalists are giving model lessons for the Grade 5 position.
3. Superintendent's Report: Jennifer reported that she'll be presenting her Summative Report along with artifacts and evidence this coming Monday. She spent a few days with members of the Leadership Team at the Presenter's Academy at CAS, focused on Universal Design for Learning. There was a large cross-section of people, mostly educators, including some from other countries. On the legislative horizon, several budget amendments addressing funding for rural districts loom large thanks to the work of the Rural School District Advocacy group as well as to our allies and representatives in the legislature. We are in the process of hiring a new Student Support Services Coordinator at Central Office; a new Executive Assistant has already been hired and will start after June 29.
4. Amherst-Pelham Representative's Report: Steve reported that two meetings ago, he'd reported on the public comments and roasting of the Superintendent over the hiring of the Interim Middle School Principal for the permanent position despite her not having a proper license. That's grown, but so has public support for the Principal, who has decided not to continue in the position. It turns out a number of other administrators lack the requisite licenses as well, which it is the duty of the Superintendent to verify. It's a big mess. They're trying to turn Dr. Patti Bodi into a "Teacher in Charge" or some other non-Principal position that would still keep her running the school. We're also trying to hire a new

Food Services Director since the current one is moving back East. He did get the new food program up and running and back into the schools, a great accomplishment.

5. Union #28 Report – including Budget and Personnel: None.

6. CES Report: Dan reported that CES has not met since the last SSC meeting. We're doing the evaluation of the Executive Director with 22 out of 36 respondents. On Sunday he went to a student art show in Boston put on by the Student Services program, a phenomenal event.

J. Policy Review:

First Reading on:

EEAE – School Bus Safety

Second Reading, First Vote on:

DB – Annual Budget

DBC – Budget Deadlines and Schedules

DBD – Budget Planning

EB – Accident Safety Program

ECA – Buildings and Ground Security

EFC – Free and Reduced Price Food Services

DAN MOVED TO APPROVE POLICY DB – ANNUAL BUDGET. KATIE SECONDED. UNANIMOUS.

DAN MOVED TO APPROVE POLICY DBC – BUDGET DEADLINES AND SCHEDULES. KATIE SECONDED. UNANIMOUS.

DAN MOVED TO APPROVE POLICY DBD – BUDGET PLANNING. KATIE SECONDED. UNANIMOUS.

DAN MOVED TO APPROVE POLICY EB – ACCIDENT SAFETY PROGRAM. KATIE SECONDED. UNANIMOUS.

DAN MOVED TO APPROVE POLICY ECA – BUILDINGS AND GROUND SECURITY. KATIE SECONDED. UNANIMOUS.

DAN MOVED TO APPROVE POLICY EFC – FREE AND REDUCED PRICE FOOD SERVICES. KATIE SECONDED. UNANIMOUS.

K. Future Business

Jen noted that people are starting to wonder about the future of the blended classroom; other SSC members said Jackie usually informs them of her plans when she makes them, and that we can weigh in if there's some significant concern, but that the decision is ultimately hers.

- Shutesbury Policy Committee – Wednesday, June 20, 2018, 6:30 p.m.
- Shutesbury School Committee – Wednesday, June 20, 2018, 7:00 p.m.
- Budget and Personnel Committee – Monday, May 21, 2018, 6:30 p.m. Swift River School
- Union #28 Joint Supervisory – Monday, May 21, 2018, 7:00 p.m. Swift River School

- Future agenda items –

L. Adjournment at 7:55 P.M.

DAN MOVED TO ADJOURN. STEVE SECONDED. UNANIMOUS.