

SHUTESBURY SCHOOL COMMITTEE

[www.shutesburyschool.org](http://www.shutesburyschool.org)

PLEASE ATTEND FRAGRANCE-FREE MEETING MAY BE RECORDED

Shutesbury Elementary School

WEDNESDAY, December 20, 2017 7:00 p.m.

Final Minutes

- A. Call Meeting to Order **7:03 PM In attendance Hayes, Steinberg, Thomas-Paquin, Fiander, Haggerty, Mendonsa, Turner. Sullivan at 7:25**
- B. Public Comments and Announcements- **Fred thanked the school community for the lovely goodbye to Nancy Birtwell as she retires on 12/22/17**
- C. Review of Agenda and Perpetual Calendar - **Dan asked committee to think about Our Town publication and charter school letter-- Charter School letter discussion wanted.**
- D. Warrants and Gifts
- E. Approval of Minutes from November 16, 2017\* **Dan motions, Fred seconded. All in favor**
- F. **Unfinished Business/Updates-** Dan asked about snow removal off of the roof- is there a plan to remove the snow? Jackie asked who the point person would be. Dan and Bruce suggested Becky. Jackie will start with talking with Becky. Bruce spoke about the quote he got to repair some of the roof (\$6,000). The quote was submitted to Becky to give to Building Committee. Jackie talked about a new form she was made aware of in the Capital Planning process in the town. She reported that she is grateful for the form as it helps her understand the process.
- G. New Business /Discussion Items
- H. Policy Review • Second Reading, First Vote on: o BDD – School Committee-Superintendent Relationship\* o **Dan motions to approve as amended. Katie seconds. Unanimous.** BEDA – Notification of School Committee Meetings\* **Dan motions to approve, Fred seconds. Unanimous.** o BEDB – Agenda Development Process and Format\* **Dan motions to approve. Lauren seconds. Unanimous.** o BEDH – Public Comment at School Committee Meetings\* Dan motions to approve• Vote to Delete: **Dan Motion, Fred Seconds, Unanimous.** o First Vote on: JLCH – Life Threatening Allergy Policy \*
- I. Reports
- Director of Finance and Operations \* FY19 Budget
- **U28 Data Specialist withdrawn from FY 19 budget**
  - **1.49 % increase in general budget. With out-of-district placement budget increase is 3.44%**
  - **Increased curriculum coordinator from .56 to .6 so that they may oversee/ ensure compliance of SEI/ ELL regulations in Union 28.**
  - **Line 102- IPLE grant will be decreased by \$11,000 more dollars ( pre-K)**
  - **Out-of-district placement is not reimbursable with circuit breaker.( does not meet the cap)**
  - **Dan asked that Bruce create a document that shows budget increase before and after the OOD placement being factored in.**
  - **Shutesbury allocation percentage for Union 28 is 22.5%. There's 8.95% change in Shutesbury equal to \$12,355.**

- **Dan motions to support the December 20th Draft Budget for \$2,038,085. Stephen seconds.Unanimous.**

#### Principal's Report

- **Dan comment: applauds use of engagement. Clarified that the 5th grade teacher is hired until end of school year.**
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#### Superintendent's Report

- **Jen has been conducting UDL walkthroughs with principals and provides feedback to teachers.**
- **DESE examining standards in civics and social studies.**
- **U28 had our first professional collaboration afternoon working with colleagues on a menu of choices.**
- **Budget process underway**

#### Amherst-Pelham Representative's Report

- **Met at 6:30 12/20/17- agreed to a contract with Dr. Morris. Compensation is \$153,600 from Nov. 28th 2017-June 30, 2018-- then a 1% increase next year and a 2% increase the following year. He gets a lump sum payment of \$2,500 for completion of doctorate degree and \$2,500 stipend/year for life insurance. It is a 3 year 7 months contract.**
- **Stephen will be a part of the Buildings Committee if Selectboard Committee approves.**
- **Stephen wants to ask Amherst about IMP. Lauren asks that committee thinks about the idea that if there are concerns about IMP that can be addressed within the current curriculum.**
- **Food directors are now in-house and can shape menus to student requests/interests.**

#### Union #28 Report - including Budget and Personnel

- **There has not been a recent meeting. Jen and Bruce will bring food to Jan 10th meeting.**

#### CES Report

- **Have not met since last SC meeting.**
- **Social Justice and Equity conference offered by CES coming soon and worthwhile.**

#### J. Future Business

##### **Charter school letter discussion**

**Dan motions to adjourn. Lauren seconded. Unanimous.**

• Shutesbury Policy Committee – Thursday, January 18, 2018 6:30 p.m. • Shutesbury School Committee – Thursday, January 18, 2018 7:00 p.m. • Budget and Personnel Committee –

Wednesday, January 10, 2018 6:00 p.m. Leverett • Union #28 Joint Supervisory –Wednesday,  
January 10, 2018 7:00 p.m. Leverett • Future agenda items – Adjournment

Respectfully submitted,  
Jacqueline Mendonsa  
Principal