

**SHUTESBURY SCHOOL COMMITTEE  
THURSDAY February 28, 2013  
FINAL Minutes**

**Present: Clif Read, Emily Bloch, Michael DeChiara, Dan Hayes, Mare Fox: Joan Wickman, Superintendent; Bob Mahler, Principal; Michael Kociela, Union 28 Director of Finance and Operations, Polly Wagner, math coach; Nancy Birtwell, teacher and Fred VanDerbeck community.**

**A. The meeting was called to order** by Clif at 8:06

**B. Review of Agenda** Clif said he will jump around until Joan Wickman arrives from the Leverett Regionalization forum.

**C. Warrants**

Signed between school committee meetings were Payroll Warrant # 318 for \$61,255.36 and #317 for \$62,121.86, and Vendor Warrant #3023 for \$28,989.10 and #3022 for \$8,793.32. Food Service Warrant # 100933 for \$2725.08 was signed this evening.

**D. Approval of Minutes**

**MICHAEL MOVED TO APPROVE THE MINUTES OF JANUARY 17, 2013 AS AMENDED, EMILY SECONDED. THREE APPROVED.**

**E. Public Comments and Announcements** No comments

**F. New Business/Updates** none

**G. Unfinished Business**

- **Principle Search Process** The process is moving along. Joan told the committee she has 12 applications and will keep accepting them until the position is filled. Screening Committee Staff members are Renee Richard, Heather Lobenstine, Grace Griecchi, and Toni Costa. Parent members are Jennifer Swender and Sally Galman, and Community rep is Sean McNiff. First meeting will be Tuesday March 5<sup>th</sup> 3:30 at the elementary school.

**MICHAEL MOVED TO NOMINATE EMILY AS THE SCHOOL COMMITTEE'S REP ON THE SCREENING COMMITTEE, DAN SECONDED. FIVE APPROVED.**

- **Budget Update** The School Committee is scheduled to meet with Fin Com March 5<sup>th</sup> 7:30 at the town hall. How much has changed since last meeting in the budget? Nothing.
- **School Safety Management** Some of the work has been done, but not all of it. Bob reported it is not going smoothly. He will attempt to enlist the help of the Police Chief to get the work done quicker by the contractor. Currently all the doors are locked during the day.

- Food Program/Breakfast Program Bob told the committee it is a roaring success! Fifteen kids have breakfast, and the program is making a little money. Dennise Forsman and Chrissie Bailey are staffing it and doing a very good job. Working well. Lunch is holding steady at 70-80's.
- Headstart MOU The committee was satisfied with the changes.

**MICHAEL MOVED TO SIGN THE MOU, DAN SECONDED. FOUR APPROVED.**

- Combined Meetings with Other U#28 Schools Michael said he does not support the plan. Emily felt it makes meetings less predictable and accessible. Dan happens to like the idea. Likes to visit other schools. The committee is satisfied meeting with Leverett once a year. The committee recommended to table this discussion until next month, when they will have a clear picture of how regionalization will precede.
- MSBA SOI Discussion Members of the Shutesbury Building Committee inspected the roof today. They would like to hire a roofing consultant because there is a possibility that a repair job could fix the problem rather than replacement.

## **H. Policy Review**

**Amendment on: Home Schooling Policy (IHBG-R)**

**DAN MOVED TO APPROVE HOME SCHOOLING POLICIES AS AMENDED, MICHAEL SECONDED. FOUR APPROVED.**

There were minor grammatical corrections and the creation of a new number (8).

**First Reading on: Attorney for School District** referred back to Policy Subcommittee

## **I. Reports**

**Principal's Report** Bob submitted his report to the committee. They had no further comments. The scheduled open house will help Bob to determine pre-school numbers and if there will be one or two pre-school classrooms next year.

**Superintendent's Report** Joan said she had nothing more to add from the packet she gave to the committee.

**Regional School District Planning Board Report** Forum held last night. Board will make recommendation on March 9<sup>th</sup>. The meeting is in the High School at 9am. A question was asked what would happen if Leverett voted to join the region and Shutesbury did not. What kind of financial impact would that have for Shutesbury? There was no further discussion on those issues.

**Amherst-Pelham Representative's Report** Michael described the cuts and additions proposed by the superintendent for the upcoming budget. He said there is a four town budget meeting this Saturday in Amherst at 2pm. Shutesbury proposed assessment is 4.07%. an increase of \$58,025. Amherst elementary school will eliminate early dismissal on Wednesdays and implement a new school time 8:50am till 3:10pm in order to comply with Time in Learning standards.

**Union #28 Report**

Strategic Development Sub-Committee nothing to report.

Budget and Personnel nothing to report.

Joint Supervisory January meeting included budget discussion, superintendent's evaluation, and Union #28 flyer.

Enrollment formula voted, and the Union benefit agreement passed.

**CES Report** no report

**J. Future Business**

- Union #28 Joint Supervisory Meeting- May 22, 2013 7:00pm Leverett
- Budget and Personnel Committee – TBD
- Shutesbury School Committee – March 21, 2013 7:00pm

**K. Executive Session**

**AT 10:25 DAN MOVED TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF LEGAL MATTERS, COLLECTIVE BARGAINING, AND THE APPROVAL OF CURRENT EXECUTIVE SESSIONS MINUTES, MICHAEL SECONDED. THE COMMITTEE WILL NOT RETURN TO OPEN SESSION. ROLL CALL VOTE, DECHIARA AYE, READ AYE, HAYES AYE, BLOCH AYE, FOX AYE.**

**Respectfully submitted  
David C. Dann**