

**SHUTESBURY SCHOOL COMMITTEE
THURSDAY February 11, 2014
FINAL Minutes**

Present: Michael DeChiara, Dan Hayes, Mare Fox, Sean Woodard-McNiff, members; Bob Mahler, Superintendent; Maureen Ryan, Principal; Michael Kociela, Union 28 Director of Finance and Operations; Fred Steinberg, Margaret Riddle, Polly Wagner, Math coach.

B. The meeting was called to order by Michael at 7:20pm.

C. Review of Agenda and Perpetual Calendar two additions made to the agenda.

D. Warrants and gifts The School Committee approved Food Service Warrant #428319 for \$1047.89 and \$2248.27.

E. Approval of Minutes

DAN MOVED THAT JANUARY 16, 2014 MINUTES BE APPROVED AS AMENDED, SEAN SECONDED. FOUR APPROVED.

F. Public Comments and Announcements none

G. New Business/Discussion Items

The school committee discussed the town's Application to the Massachusetts Building Authority Accelerated repair funding program. Becky Torres, Town Administrator is submitting the application for the school roof repair to the Mass Building Authority and is seeking the committee's support.

DAN MOVED THAT THE SCHOOL COMMITTEE SUPPORT THE TOWN'S APPLICATION TO THE MASSACHUSETTS BUILDING AUTHORITY ACCELERATED REPAIR PROGRAM TO FUND THE SCHOOL'S ROOF REPAIR, MARE SECONDED. FOUR APPROVED.

David Dann announced that this will be his last meeting to take the school committee's minutes. The committee discussed the process for hiring a new note taker and hopefully will have a replacement for its March meeting. The committee thanked David for his extraordinary note taking the past year and a half.

H. Unfinished Business/Updates

Michael Kociela said that nothing has changed in the FY15 elementary school budget . The approval process is set with a Fin Com meeting on March 4. The School Committee will vote on the budget at its March's meeting.

I. Policy Review

- Vote to amend

The Policy Sub-Committee met and reviewed/updated the policies below. The School Committee made minor changes/clarifications before their vote to adopt them.

- IMB School Ceremonies and Observances
- GDGB Policy Regarding Substitute Teachers
- IHA-X Early Childhood Education
- JFAB Tuition-In Student Policy
- IJOA Field Trip Policy
- GCBB Employment of Principal
- GCF Hiring Policy for SES Based Staff
- GCF-1 Hiring Procedures for SES Based Staff

DAN MOVED TO ADOPT AS AMENDED THE IMB SCHOOL CEREMONIES AND OBSERVANCES POLICY, GDGB SUBSTITUTE TEACHER POLICY, IHA-X EARLY CHILDHOOD POLICY, JFAB IN STUDENT TUITUION POLICY, IJOA FIELD TRIP POLICY, GCBB EMPLOYMENT OF PRINCIPAL POLICY, GCF BASED STAFF HIRING POLICY, GCF-1 HIRING PROCEDURES FOR BASED STAFF POLICY; MARE SECONDED. FOUR APPROVED.

Second Reading First Vote on

- **KHA** Public Solicitations in the Schools

DAN MOVED TO TAKE A FIRST VOTE ON THE PUBLIC SOLICITATIONS IN SCHOOL POLICY, SEAN SECONDED. FOUR APPROVED.

J. Reports

Principal's Report

Maureen reported that the school enrollment is now 159 students. She said there is currently 5,000 gallons of oil in the tank. The boiler was inspected 2.11.14. Dishwasher repaired 2.4.14. Report cards are coming out February 14th. Wellness Committee met. The school committee felt this committee could make recommendations on policies for the school committee to consider.

Superintendent's Report

Bob reported that SES students will take MCAS and PARCC test this spring. Bob discussed his conversation with Rebecca Woodland, UMASS Professor of Education. He is considering hiring her for teacher's professional development for the entire district. Amherst has used her with considerable success. The focus would to help teachers improve their classroom instructional methods. The hiring process for the payroll clerk has been complete. Melissa Murphy has been hired.

She began January 6th. Bob said that he submitted a safety upgrade grant to MIAA.

Emily Bloch resigned from the school committee effective immediately. There should be enough notice for the vacancy to be filled in the annual town's election in May.

Regional School District Planning Board

No update, snowed out.

Amherst-Pelham Representative's Report

Michael said the Regional School Committee was meeting tonight, but decided to attend Shutesbury's School Committee. Their meeting was to focus on the budget. Michael did say that Shutesbury's rate of growth is higher than the other communities and would have an impact on our assessment. Next four town budget meeting is March 1st, Michael can't attend. Dan said he will review his schedule to see if he can attend.

Union #28 Report

Bob needs to be evaluated. Bob's title is superintendent, no longer interim superintendent. The search timeline will begin in the fall with new hire expected to begin July 1, 2015.

CES Report

William Diehl was voted to be hired as the new Executive Director. The committee is working on a contract. Dan said he is looking forward to new ideas. The Collaborative will try and figure out what the 30 some communities need and want. Dan said he is excited about the new opportunities

K. Future Business

- Budget and Personnel- Tuesday March 25, 2014 6:00pm Leverett Elementary
- Joint Supervisory- Tuesday March 23, 2014 7:00pm Leverett Elementary
- Amherst Regional Meeting- Feb. 25, 2014
- Shutesbury School Committee- March 20, 2014
- Four town budget meeting- March 1, 2014
- Future agenda items?

Adjournment 8:39pm

**Respectfully Submitted
David C. Dann**