

Shutesbury School Committee- December 15, 2016
Final Minutes

PRESENT: Fred Steinberg, Chair; Dan Hayes, Katie Fiander and Lauren Thomas-Paquin, members; Jackie Mendonsa, Principal; Jennifer Haggerty, Superintendent; Stephen Cass, Interim Director of Finance and Operations; public.

- called to order by Fred Steinberg at 7:05pm
- perpetual calendar: Our Town submission due January
 - Fred will write, Jen Haggerty will write a Union 28 submission
- no gifts or warrants
- Minutes from last month: motion to approve by Dan Hayes, seconded by Katie
 - approved unanimously
- Public comments: acknowledgment of former student Joey Pearson who died suddenly over the weekend.
- New Business:
 - Resolution in Support of Rural Schools
 - proposal to establish rural school aid
 - work from rural Superintendents group
 - three votes-
 - resolution
 - Katie made motion to support the resolution to support MA rural schools, Fred seconded
 - unanimously approved
 - join MA Rural Schools Coalition
 - Dan made motion for Shutesbury School Committee to join, seconded by Katie
 - unanimously supported
 - to support Massachusetts rural school aid support
 - Dan made motion to approve, seconded by Fred
 - unanimously supported
- Finance and Operations:
 - lost K grant, other grants gained= wash
 - no immediate needs
 - addition of \$10,000 for nurse sub
 - buffer
 - next year's budget
 - cost of living adjustments for administration
 - in FY17 it looked like we were spending less on salaries because grants were included.
 - Grants have been moved to a separate line and actual costs are listed.
 - Similar changes for sped director's salary
 - curriculum coordinator is being paid for in the U28 budget this year
 - U28 PD money paying for curriculum coordinator instead of grants
 - Dan suggested creating a driver page to explain these notable changes to the budget
 - re-crafting the budget for greater transparency
 - Other School Services- lines 67-72 cost of living increase
 - 1.28% increase
 - substitute teacher rate increase is not reflected in this budget
 - SC has not voted as we have not seen the budgetary impact to a rate increase

- Dan brought up the tax impact of our budget, suggested making clear to the community money that has been returned to the town.
 - School Choice money \$10,000 is not recorded in the budget
 - used for extras as needed, not for funding budget
 - Jackie explained that the school has a list of wants and needs such as replacing the curtain and getting a laptop cart
 - Dan will provide information he received at a conference about bidding to Jackie and Jen
- Renee to discuss contract negotiations
 - scheduling negotiations meetings
 - preliminary meeting to set up a number of meetings as well as dates and times, notify SC
 - January 5th at 5:30
- Nurse position-- Jackie interviewing
 - candidates not meeting criteria for school nurse certification
 - excellent substitute who isn't interested in permanent position
- Policies:
 - IHAMB- policy edit
 - JICH- Alcohol, Tobacco and Drug Use for Students Policy
 - Dan moves to approve KFR- Community Use of Facilities, Fred seconds
 - approved unanimously
 - Dan moves to approve KHC- Notice Distribution Policy, Fred seconds
 - approved unanimously
- Reports
 - Principal Report
 - circus exhibition tomorrow unless school is cancelled, then it would be rescheduled for January
 - not typical Artists in Residence show
 - more an exhibition of skills
 - bake sale and raffle by PTO
 - Building Committee decided to make repairs to the roof
 - priorities- boiler, tiles for rooms, and sidewalks
 - Chief Harding got a grant for security updates like fobs and wiring
 - doesn't fund a surveillance camera for the front door
 - could be paid for with budget
 - hopeful that town will support if school can't fund it
 - Superintendent's Report
 - U28 strategic plan draft to be shared January
 - new Superintendent induction program
 - sustaining effective leadership team
 - tools for monitoring work
 - consultancy protocol
 - met with leadership team on ed evaluation goals
 - U28 schools participated in Monte's March in November, Jennifer walked with 6th grade
 - raised over \$600, food drive
 - Dan appreciated Jen's participation, asked that it be shared on Collaborative FB page
 - Union 28
 - no quorum
 - Collaborative

- Dan went to conference in Georgia for Collaborative Service agencies
- will be attending a retreat to reorganize

Next meeting January 19th

8:50 motion to adjourn by Fred, second by Dan