

SHUTESBURY SCHOOL COMMITTEE
Thursday, June 16, 2022
Final Minutes

Present: Jen Taylor, Stephen Sullivan, Julie Martel, members; Dan Hayes, Chair; Caitlin Sheridan, Director of Finance & Operations; Public Guests

A. Meeting Called to Order by Dan at 7:05 P.M.

B. Reorganization of the Committee:

Dan took a few minutes to briefly explain the SSC positions and their responsibilities. SSC discussed which members were comfortable with taking on which positions.

JULIE MOVED TO NOMINATE DAN FOR CHAIR. JEN SECONDED. UNANIMOUS.

JULIE MOVED TO NOMINATE BETHANY FOR VICE CHAIR. JEN SECONDED. UNANIMOUS.

STEVE MOVED TO NOMINATE JULIE, JEN, AND DAN FOR U#28 REPRESENTATIVES. DAN SECONDED. UNANIMOUS.

JULIE MOVED TO NOMINATE STEVE AND BETHANY FOR U#28 REPRESENTATIVE ALTERNATES. DAN SECONDED. UNANIMOUS.

JULIE MOVED TO NOMINATE JEN FOR BUDGET AND PERSONNEL SUBCOMMITTEE. DAN SECONDED. UNANIMOUS.

JULIE MOVED TO NOMINATE STEVE FOR AMHERST-PELHAM REGIONAL SCHOOL COMMITTEE REPRESENTATIVE. JEN SECONDED. UNANIMOUS.

JEN MOVED TO NOMINATE JULIE AND BETHANY FOR POLICY SUBCOMMITTEE. STEVE SECONDED. UNANIMOUS.

JEN MOVED TO NOMINATE STEVE FOR CAPITAL PLANNING COMMITTEE. JULIE SECONDED. UNANIMOUS.

JULIE MOVED TO NOMINATE DAN FOR COLLABORATIVE FOR EDUCATIONAL SERVICES REPRESENTATIVE. JEN SECONDED. UNANIMOUS.

Dan expressed his gratitude for the collaborative approach SSC takes to deciding these positions. He's happy to serve again as CES representative. Steve noted we need to determine who signs warrants.

JULIE MOVED TO DESIGNATE STEVE TO SIGN WARRANTS. JEN SECONDED. UNANIMOUS.

C. Public Hearings:

Dan reminded everyone about the Summer Institute in mid-July available to SC members via MASC. There's also a MASC conference on Cape Cod in November. It's important to learn about all the different ways SCs can advocate

for public education (and especially for small rural schools), and both of these opportunities will be helpful in that regard. Dan would like to attend both of these, and is fine with working out funding for other SC members who are interested; both Julie and Jen expressed an interest.

D. Review of Agenda and Perpetual Calendar: None.

E. Warrants and Gifts:

Payroll	324	5/30/2022	\$85,600.55
	325	6/13/2022	\$84,768.44
	326	6/27/2022	\$95,531.80
Accounts Payable	3025	5/31/2022	\$17,045.45
	3026	6/13/2022	\$15,316.78

F. Approval of Minutes from May 19, 2022:

JULIE MOVED TO APPROVE THE MINUTES OF MAY 19, 2022. JEN SECONDED. VOICE VOTES ALL AYE.

G. Unfinished Business / Updates:

1. Capital Projects/Building Process - Discussion:

Dan has gotten information about using ARPA funds through the Town to pay for roof replacement and repair. The Town has apparently voted to use those funds, if available, for this purpose.

H. New Business / Discussion Items:

1. Discussion of School Choice Funds:

Steve requested that some School Choice funds be given to the maintainers so that they can do some summer work that's outside the regular budget (landscaping work, mainly). Caitlin offered insight into the thinking that goes into how many seats are made available for Choice students in each grade each year. SSC explained to Jen how School Choice participation and funding works. Dan said we'd like to have some guidelines or guidance from Jennifer and Jackie to help us understand how best to use these funds to support the school.

2. Proposed School Committee Meeting Schedule FY23 - Discussion and Vote:

Dan said SSC normally meets every third Thursday of the month at 7 P.M. SSC discussed when they might meet in the coming year.

3. Graffiti and Surveillance - Discussion:

Caitlin said it's tragic when there's an incident with graffiti at any school. There are some Town funds earmarked for cameras at SSC to try to guard against this and other incidents. Dan shared information he has about various camera systems on offer. He recommends getting a couple of different camera companies in to compare their systems and pricing. Caitlin shared recommended limits that Dan suggested should be raised just in case. He hopes that the young people who committed the graffiti can be caught and learn why their actions are wrong.

DAN MOVED TO APPROVE THE TRANSFER OF UP TO \$5,000 FROM SCHOOL CHOICE FUNDS TO THE GENERAL FUND FOR IMPROVED SECURITY MEASURES THAT MAY INCLUDE CAMERAS. JULIE SECONDED. VOICE VOTES ALL AYE.

I. Reports:

1. Superintendent's Report: No report (written report submitted ahead of time to SSC).

2. Director of Finance and Operations:

1. End of Year Transfers - Vote: Caitlin reported that we're very close on our budget coming into the end of the year. Jackie has been working very carefully to make sure we're coming in in the black. It looks like we'll be okay, with no deficit, but that's thanks in large part to Jackie's careful management! No transfers will be needed at this point.

3. Principal's Report: No report (written report submitted ahead of time to SSC).

4. Amherst-Pelham Representative's Report:

Steve reported that RSC has met once; the Superintendent Evaluation was a big part of that. Steve said that negotiations on the CES budget have been problematic. Dan noted that CES's COLA proposal was 2%, not 7% as reported. Steve said fundraising has just started in earnest now for the track rehabilitation.

5. Union #28 Report, including Budget & Personnel:

Dan reported that U#28 towns voted unanimously to adopt a 5-year rolling average as the basis for their contributions to the Union budget.

6. CES Report:

Dan reported that he attended the graduation ceremonies of the schools run and supported by CES and shared some heartwarming and inspiring stories about the students who graduated. These are very moving and emotional events. These schools are important to continue to support in the future.

J. Policy Review:

Second Reading, First Vote On:

AC – Non-Discrimination Policy Including Harassment and Retaliation
ACAB – Sexual Harrassment
JICK – Harrassment of Students

JULIE MOVED TO APPROVE POLICY AC - NON-DISCRIMINATION POLICY INCLUDING HARASSMENT AND RETALIATION. JEN SECONDED. VOICE VOTES ALL AYE.

JEN MOVED TO APPROVE POLICY ACAB – SEXUAL HARRASSMENT. JULIE SECONDED. VOICE VOTES ALL AYE.

BETHANY MOVED TO APPROVE POLICY JICK – STUDENT HARASSMENT POLICY AS AMENDED. LAUREN SECONDED. VOICE VOTES ALL AYE.

Jen suggested amending the title of JICK.

K. Future Business:

- Shutesbury Policy Committee – Thursday, September 15, 2022 at 6:30 p.m.
- Shutesbury School Committee – Thursday, September 15, 2022 at 7:00 p.m.
- Union #28 Joint Supervisory – September 2022
- Budget and Personnel Committee – October 2022
- Future agenda items –

L. Adjournment at 8:016